

# COUNTY OF LOS ANGELES

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## DEPARTMENT OF MENTAL HEALTH

<http://dmh.lacounty.gov>

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Reply To: (213) 738-4601  
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December 2, 2010

TO: Each Supervisor

FROM: Marvin J. Southard, D.S.W.  
Director of Mental Health

SUBJECT: **ADVANCE NOTIFICATION OF INTENT TO ENTER INTO A SOLE  
SOURCE CONSULTANT SERVICES AGREEMENT WITH PACIFIC  
CLINICS**

This memo is to comply with the Board of Supervisors' Policy Manual, Section 5.100, Sole Source Contract, by notifying the Board of our need to initiate a Sole Source Agreement. It is the Los Angeles County Department of Mental Health's (DMH) intent to enter into a Sole Source Consultant Services Agreement with Pacific Clinics, located in Supervisory District Five at 800 South Santa Anita Avenue, Arcadia, California 91006.

Pacific Clinics will train mental health consumers and their families in the Mental Health Rehabilitation Specialist Training Program (MHRSTP). The MHRSTP consists of a 15-week curriculum to prepare consumer and family members with a bachelor's degree, advanced degree, and equivalent certification or life experience to work in the mental health field as rehabilitation specialists. The training has become a significant resource for well-qualified individuals to staff Mental Health Services Act (MHSA) funded programs and those programs transforming to serve clients using a recovery approach. Emphasis is placed on training underserved ethnic minority populations in geographic areas of the County where the availability of social rehabilitation services is not proportionate to the need.

The MHRSTP is a valuable resource in the continued transformation of service delivery, as it is a pipeline for channeling employment-eligible consumer and family members towards the public mental health system, a core tenet of MHSA. Such integration of consumer into the public mental health system supports and promotes recovery and wellness through independence, hope, personal development and resiliency for children, adults, and older adults with serious emotional and behavioral disorders. DMH and its contractors need the infusion of capable and trained consumers and family members into its workforce to truly provide services that are sensitive and responsive to the needs of the local communities.

*"To Enrich Lives Through Effective And Caring Service"*

In a partnership with Pasadena City College, Pacific Clinics has trained over 250 consumers and their family members, who are thereafter qualified to seek employment in the public mental health system. Consisting of a didactic, experiential and internship components, MHRSTP ensures participants learn the principles behind MHSA while also practicing them hands-on. The consistent employment of graduates attests to Pacific Clinics' role as a leader in development and delivery of training focused on consumer integration into the public mental health system.

Pacific Clinics has delivered this training since Fiscal Year (FY) 2007-08 when it was first awarded as one of the two winning proposers of MHSA Request for Service (RFS) #9. Pacific Clinics delivers this training to consumers and family members who reside in the northern areas of the County.

The existing agreement with Pacific Clinics, Agreement No. MH 050017, will expire on December 31, 2010. A new Consultant Services Agreement with Pacific Clinics will be funded with a Total Compensation Amount of \$200,000 for FY 2010-11, and \$400,000 for each of FYs 2011-12 and 2012-13. All FYs will be fully funded with MHSA Workforce Education and Training dollars. During the remainder of FY 2010-11, Pacific Clinics will train 40 participants. The number of consumer and family members to be trained during FYs 2011-12 and 2012-13 will be 80 annually. The term of the new agreement will be effective upon Board approval through June 30, 2012, with a one-year option for FY 2012-13. Training services outlined in this contract focus exclusively on those with a goal of entering the public mental health system, the RFS to be released will include an advance component to enhance the skills of those already employed in the public mental health system in consumer or family member roles.

Unless otherwise instructed by a Board office within two weeks, DMH will proceed with negotiating the sole source agreement. DMH will work closely with both County Counsel and the Chief Executive Office in preparing a new agreement with Pacific Clinics.

MJS:DM:jm

c:     Mental Health Deputies  
          Chief Executive Office  
          Executive Officer, Board of Supervisors  
          County Counsel  
          Sheila Shima, CEO  
          Robin Kay, Ph.D.  
          Dennis Murata, M.S.W.  
          Contracts Development and Administration Division